

CAREERTEC Board of Directors VIRTUAL Meeting
Thursday, November 5, 2020
CareerTEC Conference Room
2037 W. Galena Ave.
Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted VIRTUALLY due to Director Brian Greene's COVID quarantine at 1:34 p.m., Thursday, November 5, 2020.

I. ROLL CALL

Present VIRTUALLY and responded to roll call: Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Asst. Supt. Business Patrick McDermott, Freeport District; Supt. Anna Alvarado, Freeport District; Supt. Doug DeSchepper, Orangeville District; Supt. Mike Schiffman, Pearl City District; and Supt. Bill Faller, Pecatonica District. Also in attendance were Brian Greene, CareerTEC Director; Jenny Blocker, auditor from Benning Group; and Jody Ackerman, Recording Secretary.

II. APPROVAL OF AGENDA

Brian Greene requested addition of information item J. FSD145 whole school remote learning to the agenda.

Motion was made by Schiffman to approve the amended agenda; seconded by Faller. All in favor by roll call vote. Motion carried 6-0.

III. APPROVAL OF MINUTES

Motion was made by Alberstett to approve the open-session minutes for the September 10, 2020, Board of Directors meeting minutes; seconded by Grey. All in favor by roll call vote. Motion carried 6-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS

A. Audit Presentation

Jenny Blocker presented the FY20 audit report in this virtual Google meeting, giving highlights of the audit. There were no adjustments that had to be made except the "on-behalf" payments for retirement plans, which is expected and normal.

B. CTEI Grant

All payments have been received from ISBE for the \$251,473 FY20 grant. Jody has made most of the purchases for the schools. There are still funds to be utilized for the elementary \$4,357 portion, which could be a career fair at the junior high level. Also funds for other events yet to be determined if/when they can be held.

C. Perkins Grant

All FY20 purchases and reimbursements have been completed. Final expenditure report was filed Oct. 20.

D. ESSER Grant

CARES ACT funding \$3,618 of the \$3,979 Fed Elem & Secondary School Emergency relief grant has been utilized leaving \$361 available for COVID-19-related items until grant end date of 9/30/21. ↵

E. FY21 CTE Consolidated Application

Director Greene gave a big thanks to previous director Jen Newendyke for stepping in during his medical absence to work on the initial application submission to meet the Oct. 1 deadline to get the July 1 start date for grant activities. Expenditure reports for both CTEI and Perkins grants for the July through October will be submitted after this meeting, which will begin the flow of funds and populate the GATA reports in the system. Amendments are needed to get full approval, which will be done in November.

F. ISBE CTE Monitoring: Friday, Oct 30, Brian and Jody met by telephone for the Conference Phone call that was held with our ISBE consultant, Whitney Mehaffy for the first EFE System Bi-Annual call. These calls are to assist in determining future training and technical assistance needs for the year. The second call will occur in late winter. Whitney also helped with other grant-related matters outside of the call agenda.

G. Potential Programs to be added / update on Fire Science: Brian relayed that the possible regional fire science program at Freeport High School (that has been mentioned in previous board meetings) is not intended to be a regional offering at this point. Dr. Summers had reached out to Brian for guidance on the pathway development. Brian will continue to help with that.

HCC Ag instructor Justin Ebert emailed Brian last week wanting to discuss the possibility of offering an Ag Mechanics & Precision Technology course through CareerTEC. He has no desire to take away from member schools that currently offer this class but wants to make it available for the schools that don't. Brian gave the board the syllabi that Justin sent to him. Pec Supt. Faller thought it was a good idea and Supt. DeSchepper would like more information.

Brian also said that there will be more information on the Education Pathway at HCC. Jim Philips is working with Western IL University, and Brian is waiting for a press release before further discussions are held.

H. FY22 Course Description Guide

Director Brian Greene noted significant changes to some courses:

CIB removing the Supply Chain Management SPTP 150 from the curriculum, which reduces the college credits down to 9 from 12.

CIS fine-tuned its description to relay teaching lessons dealing with cyber security & Cisco Networking Academy.

Criminal Justice 1 adding unit on cybercrime and cyber security and year 2 focus on juvenile justice.

ECE schedule will be Monday – Thursday.

HOYA I removed \$30 background check after learning that these checks offer no information for minors. And will add \$25 fee for 2nd drug screening.

HOYA II will add \$25 fee for 2nd drug screening as well.

School to Work description changed in anticipation of re-introducing this course with Ms. Hazzard as the instructor. But challenges exist for 21-22 school year.

I. HOYA Program Policy Revisited

HOYA instructors Stacey Vock and Lori Steele presented to the board their views on making a change to the HOYA program policy regarding the action taken if a student has a positive drug test result to have the option to remain in the HOYA class for high school credit but not allowed to job shadow or do the C.N.A. training instead of the current policy of being dropped from the program. Be it noted here that Supt. Kurt Alberstett had to leave at 2:03 before either instructor spoke. Stacey gave her reasoning for this change to support the students' personal growth and Lori gave her

CareerTEC Board of Directors Meeting Minutes *Continued pg. 3 of 3* **November 5, 2020**

opposing view to not make this change to keep industry standards and prepare students for the world of work. Supt. DeSchepper thanked both for expressing their views.

J. FSD145 district going fully remote until Nov 30. Brian wanted input if he should decide or if he should get input from the board whether CareerTEC should follow suit since we typically follow Freeport's calendar. Supt. DeSchepper said it was OK to get board input. It was agreed that CareerTEC should go remote since we utilize FSD busing and buildings for some of the programs. Concern was voiced for the lack of hands-on training for the CTE courses but as pointed out by Supt. Schiffman there's also difficulty in some academic classes such as science labs.

VI. CONSENT AGENDA

1. Motion to Approve Routine Items

Motion was made by Schiffman to approve September and October bills and destruction of closed-session recordings prior to May 1, 2019; seconded by Alvarado. Roll call vote was taken with DeSchepper, Grey, Schiffman, Alvarado, and Faller all in favor. Motion carried, 5-0.

VII. CLOSED SESSION

Director requested to enter into closed session at 2:32 p.m. for the employment, compensation, discipline, performance, or dismissal of specific employees of the System.

VIII. ACTION ITEMS upon return to open session (Note that Jason Grey had to leave at 2:45 during closed session).

A. Approval of FY2020 Audit

Motion was made by Faller and seconded by Schiffman to approve the FY20 Audit that had been presented by Jenny Blocker. Approved with roll call vote. Alvarado, DeSchepper, Schiffman, and Faller, were all in favor. Motion carried, 4-0.

B. Approval of 2021-2022 Course Guide

Action item was tabled until the December meeting to gain more information into the possibility of the new Ag Mech class and Education pathway collaboration with HCC.

IX. ADJOURNMENT

Motion was made by Schiffman to adjourn at 3:06 p.m.; seconded by Faller. All in favor by voice vote. Motion carried 4-0.


Board Member:


Jody Ackerman, Recording Secretary

