

CareerTEC Board of Directors' Meeting
Thursday, April 8, 2021
CareerTEC Office
2037 W. Galena Ave.
Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format 1:30 p.m., Thursday, April 8, 2021, at the CareerTEC office, Freeport, Illinois.

I. ROLL CALL

Present and responded to roll call: Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Asst. Supt. Bsns. Patrick McDermott, Freeport District; Supt. Doug DeSchepper, Orangeville District; Supt. Mike Schiffman, Pearl City District; and Supt. Bill Faller, Pecatonica District. Also in attendance were Brian Greene, System Director, and Jody Ackerman, Recording Secretary.
Absent from meeting was Supt. Anna Alvarado, Freeport District.

II. APPROVAL OF AGENDA

Motion was made by Faller to approve the agenda; seconded by Alberstett. All in favor by voice vote.
Motion carried 6-0.

III. APPROVAL OF MINUTES

Motion was made by Schiffman to approve the open-session minutes from the March 4, 2021 meeting, and closed-session minutes from the February 4, 2021, and March 4, 2021, meetings of Board of Directors; seconded by Grey. All in favor by voice vote.
Motion carried 6-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS

A. CTEI

FY20: We are continuing to make purchases for the schools; reminders have been sent to each district on their remaining dollars.

FY21: We received the Jan. 6 vouchered payment of \$26,732 on March 29. Brian received notification today of an additional allocation of \$6,561 available to use through Aug 31, 2021. Funds can be used for summer programs to prepare students for next year. Budget amendment will be submitted as appropriate for date extension and plans for use. Schools have been notified of their remaining balances and given May 1 deadline for any changes.

B. Perkins

Reimbursement of \$11,418 was reimbursed as requested. May 1 deadline for schools' request changes like CTEI grant.

C. ESSER Grant

No activity in March. \$160 remaining to be used.

D. Career Exploration Grant

Director Greene relayed that we were notified on April 1st that we have received an allocation of \$25,000 for state funded Career Exploration Grant that is to be used for the 3 districts, namely Freeport, Pearl City and Pecatonica, that are at 70% or below adequacy funding. Funds are to be used for grades K-12 career exploration activities and/or the implementation of the Career Development Experience Toolkit. We have one year to spend the funds but should receive them within the next 3 months. He will attend a webinar next Wednesday to learn more.

E. FY22 Enrollment numbers

Brian shared the enrollment numbers as of 3/31/21, which are concerning to him. We have 185 applications compared to 267 last year. Orangeville has just begun their registration process. Freeport states they have 113 registrations in their computer system, but we have only received 71 applications. Freeport is still in the process of registering their remote students. Aquin is having issues with the Diocese's approval. Brian has moved the guaranteed date to 4/30/21 from the 4/1 date. Our in-house classes at 107 applicants are down from last year's 152. Since the Board voted to not do RIFs, the numbers won't affect teachers or programs offered for FY22.

F. Procurement Risk Mitigation

The issue that Brian relayed last meeting regarding GATA and the procurement risk was a misunderstanding. When researching further, Brian found that the CareerTEC printed manual he was referencing didn't have this, but Jen Newendyke had written this policy back in 2017 but wasn't put in the manual. Brian explained this to ISBE and the issue has been resolved so we no longer have any problems with this.

G. Remote Learning Changes

Following the ROE's recommendation given at the March 9 ROE #8 Supt. meeting to avoid confusing students/families on the rules at the end of the school year, Brian has decided not to start requiring students to attend in person this school year. He does plan to start the 2021-2022 school year with the updated guidelines if they're still in effect.

H. Field Trips and Guest Speakers

ISBE guidance states decisions regarding field trips will remain at the discretion of local school boards and superintendents. Brian asked for the Board's input. The local districts are not allowing field trips despite the fact that sports are active, but advise CareerTEC not to allow. Guest speakers are fine as long as they follow COVID safety measures.

I. SOPPA

Brian relayed that our IT person, Doug Meyers, has been attending weekly meetings regarding this Student Online Personal Protection Act that goes into effect July 1, 2021. Freeport's Asst. Supt Business Patrick McDermott stated that the IL school attorneys are working with national attorneys. Google is a problem. He recommended that Mr. Meyers consult with Freeport's IT dept. director, Tom Elzen.

J. Safety Drills

Brian relayed that all the drills except the last fire drill (planned for April 12) have been completed.

K. FY20 Data

Brian shared the region data analysis and the pdf ISBE used to explain how data percentages were compiled. He has sent each district its scores. This data is important as it contains the indicators that are used to prove performance. Perkins V target scores of 90% are acceptable. Our EFE did not meet targets in Reading, Math and Work-Based Learning. ISBE recognizes that there is an issue with work-based learning scores because it only tracks if WBL is done outside a class. As an example our HOYA clinicals aren't counted as WBL.

L. Clinical Updates

Director Brian reported that beginning yesterday ECE year 1 students are for the first time this school year in classrooms with children. The year 2 students have been back in classrooms since Feb. 2 but only by utilizing observation booths and not directly with students. HOYA clinicals began at Parkview and others are scheduled for Walnut Acres and Medina-Durand. Due to a HOYA student testing positive for COVID, this week's Walnut Acres clinicals have been put on hold.

VI. Consent Agenda

1. Motion to Approve Routine Items

Motion was made by Schiffman to approve March bills and the destruction of closed-session recordings prior to October 1, 2019; seconded by Faller. Roll call vote: Grey, Alberstett, McDermott, Schiffman, Faller and DeSchepper all in favor.
Motion carried, 6-0.

VII. CLOSED SESSION

NONE

VIII. ACTION ITEMS:

A. Approval of TRS SSP Participation Agreement: TRS sent employers information regarding the new Supplemental Savings Plan with the request to approve and sign the agreement. The Board members (superintendents) relayed that this has been rescinded while the lawyers negotiate details. **No action needed at this time.**

IX. ADJOURNMENT

Motion was made by Alberstett to adjourn at 1:55 p.m.; seconded by Faller. All in favor by voice vote.
Motion carried 6-0.



Doug DeSchepper, Board President



Jody Ackerman, Recording Secretary

